



SANTA ANA COLLEGE

PLANNING AND BUDGET COMMITTEE

DISTRICT AND COLLEGE MISSION STATEMENTS

RSCCD Mission: The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College Mission: *Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

Santa Ana College Vision Themes: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community.

The mission of the PLANNING & BUDGET COMMITTEE

The Planning and Budget Committee is the participatory governance committee responsible for recommending budget priorities, procedures, and processes to the College Council. The Planning and Budget Committee also functions as a community liaison for fiscal affairs with the college community.

The Planning and Budget Committee:

- Reviews the college budget and district resource allocation model and recommends overall budget priorities, procedures, and processes for the annual budget, including appropriations and priorities for facilities modifications.
- Recommends and monitors a long-range fiscal plan with consideration of priorities consistent with district and college planning.
- Reviews state and federal legislation for local budget impact; on a quarterly basis.
- Reviews revenues, expenditures, and proposed budget adjustments.
- Reviews and recommends a budget calendar and processes for resource allocation, including guidelines for developing tentative, and adopted budgets.
- Communicates, through its members, with the college community on fiscal issues, the committee's work, and recommendations.

2020-2022 Committee Goals

2019/2020 MEMBERSHIP	
Dr. Bart Hoffman, Vice President, Administrative Services - Co-chair William Nguyen - Faculty Co-Chair	
Administration	Madeline Grant, Vaniethia Hubbard, Jim Kennedy, Jeffrey Lamb, John Steffens
Academic Senate Representation	Roy Shahbazian, John Zarske, Monica Zarske, Claire Coyne
CSEA Representation	Jimmy Nguyen, Omelina Garcia (alternate)
Student Representation	Claire Lyle

2020-2021 MEETING SCHEDULE**S-215 - SAC Foundation Board Room**

Sept. 1, 2020	Agenda	Approved Minutes
Oct. 6, 2020	Agenda	Approved Minutes
Nov. 3, 2020	Agenda	Approved Minutes
Dec. 1, 2020	Agenda	Approved Minutes
Feb. 2, 2021	Agenda	Approved Minutes
Mar. 2, 2021	Agenda	Approved Minutes
Apr. 16, 2021 (Friday)	Agenda	Approved Minutes
May 4, 2021	Agenda	Approved Minutes

2019-2020 MEETING SCHEDULE**1:30 - 3:00p.m.****S-215 - SAC Foundation Board Room**

August 6, 2019	CANCELLED	
Sept. 3, 2019	Agenda	Approved Minutes
Oct. 1, 2019	Agenda	Approved Minutes
Nov. 5, 2019	Agenda	Approved Minutes
Dec. 3, 2019	Agenda	Approved Minutes
Feb. 4, 2020	Agenda	Approved Minutes

Mar. 3, 2020	Agenda	Approved Minutes
Apr. 7, 2020	Agenda	Approved Minutes
May 5, 2020	Agenda	Approved Minutes
June 2, 2020	Agenda	Approved Minutes

[Planning & Budget Committee 2020/2021 Meeting Schedule](#)

[Past Planning and Budget Agendas & Minutes](#)

FY 2020/2021	
SAC Resource Allocation Request Form FY 2020/2021	Rollover Exemption RAR (special circumstances)
Resource Allocation Request Procedures	SAC Planning and Budget Priorities 2021-2022
FY 2020/2021 Funded Resource Allocation Request	Academic Affairs Administrative Services President's Office SCE Student Services

References for Program Review and Resource Allocation Request preparation:

RSCCD Planning and Design Manual	FOUNDATION FOR CALIFORNIA CC VISION FOR SUCCESS
SAC Planning and Budget Priorities 2020-2021	Student Equity and Achievement Program (SEAP) Training Presentation.
Overview of the Student Centered Funding Formula	Strong Workforce Program (SWP)
Principles of Guided Pathways	AB 705
2017-19 Integrated plan: Basic Skills Initiative, Student Equity and Student Success and Support Program	SAC Strategic Plan

<u>Perkins Grant</u>	
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FY 2019-2020 Funded Resource Allocation Requests

<u>Academic Affairs - Lottery RARS</u>	<u>Continuing Education</u>
<u>Academic Affairs</u>	<u>Student Services</u>
	<u>Administrative Services</u>
	<u>President's Office</u>

FY 2019-2020 Prioritized Resource Allocation Requests

<u>Academic Affairs</u>	<u>President's Office</u>
<u>Administrative Services</u>	
<u>Student Service</u>	
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FY 2018-2019 Funded Resource Allocation Requests

<u>ACADEMIC AFFAIRS-LOTTERY RARS</u>	
<u>CONTINUING ED</u>	
<u>ACADEMIC AFFAIRS-EQUIP REPLACEMENT RARS</u>	
<u>STUDENT SERVICES</u>	
<u>ACADEMIC AFFAIRS- ALL OTHER</u>	
<u>ADMINISTRATIVE SERVICES</u>	
<u>PRESIDENT'S OFFICE</u>	

FY 2018-2019 Prioritized Resource Allocation Requests

<u>ACADEMIC AFFAIRS</u>	CONTINUING EDUCATION
<u>ADMINISTRATIVE SERVICES</u>	STUDENT SERVICES
PRESIDENT'S OFFICE	
<u>SAC Resource Allocation Request Process</u>	<u>Academic Affairs RARs Best Practices</u>

FY 2017-2018 Funded Resource Allocation Requests

ACADEMIC AFFAIRS	CONTINUING EDUCATION
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ADMINISTRATIVE SERVICES	STUDENT SERVICES
PRESIDENT'S OFFICE	

2016/2017 Funded Resource Allocation Requests

ACADEMIC AFFAIRS

[Facilities Requests](#)

[Equipment Requests](#)

[Other Requests](#)

CONTINUING EDUCATION

[Facilities Requests](#)

[Equipment-Tech Requests](#)

ADMINISTRATIVE SERVICES

[Equipment Requests](#)

STUDENT SERVICES

[Equipment Requests](#)

[FY 14/15 College-wide Resource Allocation Requests](#)

[Academic Affairs](#)

[Administrative Services](#)

[Continuing Education](#)

[Student Services](#)

[FY 14/15 College-wide Prioritized Resource Allocation Requests](#)

[Academic Affairs](#)

[Administrative Services](#)

[Continuing Education](#)

[Student Services](#)

[Funded Prioritized FY14/15 RARs](#)

[Academic Affairs](#)

[Business Division](#)

[Fine and Performing Arts - Library](#)

[Humanities and Social Sciences](#)

[Human Services and Technology](#)

[Kinesiology](#)

[Science, Math and Health Services](#)

[FY13/14 College-wide Resource Allocation Requests](#)

[Academic Affairs](#)

[Administrative Services](#)

[Continuing Education](#)

[Student Services](#)

Budget Performance Quarterly Reports and Budget Recapitulation Reports

1st Quarter ending September 30, 2018 SAC -Fund 11 SAC- Fund 13 SAC Fund 12	2nd Quarter ending December 2018 SAC - Fund 11 SAC - Fund 13 SAC - Fund 12
Budget Recapitulation report 9/30/18 SAC Fund 11 SAC Fund 13 SAC Fund 12	Budget Recapitulation report 12/31/18 SAC Fund 11 SAC Fund 13 SAC Fund 12
3rd Quarter ending March 31, 2019 SAC Fund 11 SAC Fund 13 SAC Fund 12	4th Quarter ending June 30, 2019 SAC - Fund 11 SAC- Fund 13 SAC - Fund 12
Budget Recapitulation report 3/31/2019 SAC Fund 11 SAC Fund 13 SAC Fund 12	Budget Recapitulation report 3/31/2019 SAC Fund 11 SAC Fund 13 SAC Fund 12

[RSCCD 2016/17 Adopted Budget](#)